

## Action Points - Board of Directors in PUBLIC

Key:

Blue	Completed and will be removed from chart for next iteration - presented to meeting prior to removal
Green	Status updated and on track within the timescale.
Amber	Status updated and the deadline passed.
Red	Status not updated and deadline passed by more than one month.

Minute Reference	Agenda item	Action	Accountable Officer	Target Completion Date	Status Update/Date of completion	RAG
<b>02 May 2024</b>						
P56/24	Maternity Assurance Report	Future reporting to Committee/Board to be confirmed outside of this meeting.	Hussein Khatib Anne Rutland Catherine Morgan	05/09/24	<b>29/5/24:</b> A dashboard of assurance to be developed, picking up for example, the key issues from MatNeo Safety Champion meetings, with SNEE and LMNS in attendance to be arranged <b>26/6/24:</b> To be confirmed with new Interim Chief Nurse in July 2024 <b>15/8/24:</b> Proposal for revised maternity governance approved at Executive Management Committee for consideration at Board 5/9/24	<b>B</b>
<b>05 July 2024</b>						
P71/24	Patient experience	Pathway to be reviewed to avoid patients going through the Emergency Department if they are being transferred from one of our hospitals	Alison Stace	05/09/24	<b>28/9/24:</b> Clinical agreement to draft Standard Operating Procedure to take patient direct to AMSDEC / EAU unless in need of higher level acute care eg the resuscitation area within the ED	<b>B</b>
P81/24	Organ Donation and Human Tissue Act Annual Report	Organ Donation Committee to consider what would it take to improve (enhance awareness with ED teams at an early stage), for reporting to EMC	Angela Tillett/ Martin Mansfield	05/09/24	<b>19/8/24:</b> Committee considering this further for presentation to Executive Management Committee on 19/9/24	<b>B</b>
P82/24	PALS and Complaints Annual Report	Significantly more complaints in some areas, more thematic reviews required to understand what is different in NEECS and Medicine Colchester. A proposal will be brought to EMC and Board on how we address this.	Catherine Morgan	07/11/24	<b>28/8/24:</b> Report to the Quality and Patient Safety Committee confirms that this will be presented to the next meeting of that Committee on 24/10/24	<b>G</b>