

# Options available to you

## OPTION 1

### Ongoing permit

Save time by pre-registering for an ongoing Blue Badge permit. Once set up, you won't need to re-apply every visit. It will be ongoing until the expiry of your Blue Badge.

You will need:

- A mobile phone
- An email address

Please see detailed instructions within this leaflet.

Registering will provide you with free parking at the Hospital/Primary Care Centre.

## OPTION 2

### Daily permit

If you prefer, you can validate your parking permit each time you visit. Enter your registration number at the validation console located at reception.

If you choose this option, you will need to do this **every time** you visit the hospital.

For more information, contact:  
[bluebadge@groupnexus.co.uk](mailto:bluebadge@groupnexus.co.uk)



GroupNexus®

**NHS**

**East Suffolk and  
North Essex**  
NHS Foundation Trust



Simplify your Blue Badge  
hospital parking

**EAST SUFFOLK AND NORTH ESSEX  
NHS FOUNDATION TRUST**

INCLUDING:  
IPSWICH HOSPITAL  
COLCHESTER GENERAL HOSPITAL  
COLCHESTER PRIMARY CARE CENTRE

A step-by-step guide to setting up  
your free Blue Badge permit

# Key information when registering



## All Blue Badge holders are entitled to a free parking permit

With a valid Blue Badge, you can access a free parking permit upon registration.



## Take your time

You can register your permit after your appointment, but please ensure it is completed before leaving the car park.



## Technical issues

If you experience a lack of signal, or would prefer to register at home where you can get support, that's not a problem. You can validate your vehicle for today's visit only (see option 2). We recommend registering for an ongoing Permit at home for future visits.



## One Blue Badge per vehicle

Only one Blue Badge per vehicle. If more than one Blue Badge Holder uses this vehicle they can create a daily permit as per option 2.



## Park considerately

Vehicles must be parked wholly within the confines of a marked bay and not cause an obstruction to others. No parking on single/double yellow/red lines or in any hatched areas or on grass verges.

# How to set-up your ongoing permit

Scan this QR code with your phone camera to get started



## 1 Register

Visit: [nexusplatform.co.uk/register](https://nexusplatform.co.uk/register) or use the QR code above. Open your phone's camera, point it at the QR code above, and tap the link that appears. No need to download a QR app.

## 2 Create your account

Make sure to provide the correct email address and mobile number.

## 3 Confirm your email address

Once you have submitted your registration, you will receive an email from the NexusPlatform. Open that email and click on the link provided. This will redirect you to the NexusPlatform.

## 4 Input a one-time-passcode

You will now receive a text message on your mobile phone containing a one-time-passcode (OTP). Once received, go back to your internet browser and input this passcode.

## 5 Access code

You will now be asked to set up an access code. Create a 6-digit code that is easy to remember. This code allows you to log in without needing a one-time-passcode (OTP) in the future.

## 6 Invitation code

Now you can input the invitation code.

Invitation code: **A K W Z 4 6 Z**

## 7 Permit form

Enter your vehicle details. Take a photo of the front of your Blue Badge, and upload the image.

## 8 Permit is now live

Once you have completed the form you will receive a confirmation email and your permit will be live until the expiry date on your Blue Badge.

### Changing your vehicle:

If required, you will be able to change your vehicle details for this Blue Badge by logging into your account and selecting the 'edit' button on your respective permit.