

Trust Board of Directors Meeting Report Summary

Date of Meeting: 2 July 2026	
Title of Document: Trust Seal	
To be presented by: Anthony May, Interim Trust Secretary	Author: Ruth Cullingford, Executive Assistant
1. Status: For Assurance	
2. Purpose: Standing Order 8 requires that the Board of Directors receives a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.	
Relates to:	
Strategic Objective	All
Operational performance	
Quality and equality impact	
Legal/Regulatory/Audit	Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public.
Finance	There are no financial implications associated with this report.
Governance	That the use of the Trust Seal is properly regulated.
NHS policy/public consultation	
Accreditation/inspection	
Anchor institutions	
ICS/ICB/Alliance	
Board Assurance Framework (BAF) Risk	The Board has a cautious risk appetite when it comes to compliance and regulatory issues.
Other	
3. Summary:	
The Board of Directors is notified that the seal of the Trust was used on 13 occasions since the previous report: 28 October 2025 • Replacement linear accelerator associated building works to Bunker 1 at Colchester Hospital – signed by Chief Executive and Director of Digital and Logistics • Replacement linear accelerator associated building works to Bunker 4 at Colchester Hospital – signed by Chief Executive and Director of Digital and Logistics • Replacement linear accelerator associated building works to Bunker 6 at Ipswich Hospital – signed by Chief Executive and Director of Digital and Logistics	

10 November 2025

- Units 12, 13 and 14 IP-City – lease extension for one month from 1-31 October to support Epic rollout – signed by Chief Executive and Director of Digital and Logistics
- Ipswich hospital new spect-CT turnkey works – signed by Chief Executive and Director of Digital and Logistics

11 December 2025

- Deed of rectification for the telephone mast at Colchester Hospital – signed by Chief Nurse and Managing Director

26 February 2026

- Land registry – SK57198 – signed by Interim Chief Executive and Managing Director
- JCT design and build contract theatre 4 and CT3 – signed by Interim Chief Executive and Managing Director
- Church Manor Estates Ltd, 3-11 Black Horse Lane and car park – signed by Interim Chief Executive and Managing Director

12 March 2026

- Lease of 23 bedrooms Pearson Square – signed by Chief Operating Officer and Managing Director

15 April 2026

- Renewal lease by reference to an existing lease – Unit 7 Easter Park, Axial Way, Colchester, Essex Audio Visual Commodity Limited and ESNEFT – signed by Managing Director and Interim Chief Finance Officer

20 May 2026

- Lease of an electricity substation site (outdoor freestanding) and easements at 10 Museum Street, Ipswich IP1 1HT – ESNEFT and Eastern Power Networks PLC – signed by Managing Director and Chief Operating Officer

16 June 2026

- Renewal lease for Nanna's Nursery, Colchester Hospital site Villa 1 – aligned with current service delivery contract for the provision of nursery services – signed by Managing Director and Chief Operating Officer

4. Recommendations / Actions

The Board is invited to note the report.